|  |  |  |  |
| --- | --- | --- | --- |
| Team Meeting minutes | **From:** | 2023/03/25 |  |
| To:  Group: | 2023/03/31  2 |  |
| Week: | 11 |  |
|  |  |  |
|  |  |  |
|  |  |  |

Group members

Luis Palacios (0802103)

Eranga Kumanayake (0787857)

Sagarkumar Parmar (0769644)

Neha Dewangan (0768997)

Grace Aniyankunju Mathai (0792039)

Week Meetings

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Time** | **Duration** | **Location** |
| Mar, 25th 2023 | 11:00 am | 1.5hrs | Teams |
| Mar, 29th 2023 | 10:00 am | 1 hrs | St Clair Campus |
| Mar, 31st 2023 | 2:00 pm | 4 hrs | St Clair Campus |

Agenda items

1. Creating story plot and finalising flow of over presentation
2. Complete the Big Idea worksheet
3. Discussion on content of our report and presentation, enhancement and improvement of explanatory charts and predictive model

|  |  |  |  |
| --- | --- | --- | --- |
| **Action Items** | **Owner(s)** | **Deadline** | **Status** |
| Prepare the sticky notes with brainstorming ideas related with big idea, problem statements, assumptions, findings.  Read chapter 3 and 4 Storytelling with you | Luis | 2023/03/31 | **Done** |
| Created descriptive visualizations: 1. based on location, 2. based on date, 3. summary on drug shortage | Neha | 2023/04/07 | In progress |
| Preparing project report first draft.  Reading chapter 7 “The Art of Writing for Data Science” up to section 7.7.5 | Grace | 2023/04/10 | In Progress |
| Searching an alternative forecasting model for our dataset | Sagar  Eranga | 2023/03/31 | In progress |

Challenges/Disagreements

* Identifying the tension in our story was a big challenge.
* While creating visualizations, we realised that some of the tables, columns are not required. we need to remove those features from the visualization file.

Next Action Items

1. Continue adding content on project report
2. Improvement of our model (prophet based on time series) and enhancement of descriptive visualizations

|  |  |  |
| --- | --- | --- |
| **Task** | **Detail** | **Responsible** |
| Writing | Continue adding content on report | Grace |
| Reading | Storytelling with you - Chapter 5 & 6 | Luis |
| Visualizations | Work on improvement of visualization.  remove unwanted data (tables, columns) to increase the performance | Neha |
| Searching and exploring | Searching an alternative forecasting model for our dataset | Eranga  Sagar |

Next meeting date

2023/04/02

<https://github.com/nehad2909/drug-product-database-health-canada>